

<b>Position Title</b>	<b>Assistant Psychologist (Band 4)</b>
<b>Department</b>	<b>AHP</b>
<b>Reports to</b>	<b>AHP Lead</b>
<b>Direct reports</b>	

**Purpose of the Position:**

Liaising with other members of the service teams, MDTs and members of other disciplines and agencies responsible for service user's care.

Under the supervision of the Clinical Psychologists to work with the inter-disciplinary team to ensure the effective provision of psychology services for service users with traumatic brain injury

To assist the Clinical Psychologists in the provision of a specialist clinical psychology service for service users and their families to ensure appropriate transition through our integrated care pathway.

**Principle Responsibilities:**

***All responsibilities will be allocated based on candidate experience and the discretion of the supervising clinical psychologist.***

**Clinical / Professional**

- To provide specialist neuropsychological assessment and therapy services for service users with brain injury under supervision.
- To provide a psychology service for all service users within Glenside Healthcare Services Ltd. and to organise a balanced provision of service in accordance with the needs of different service users.
- To work closely and effectively with all members of the multi-disciplinary team as appropriate in the development and implementation of treatment plans, assessment and formulation.
- To undertake any specialised treatment programmes as may be appropriate.
- To communicate clearly in a skilled, sensitive and empathic manner with service users who may have difficulties resulting from brain injury or other neurological disorder and their families.
- To communicate complex and sensitive information in atmospheres which may be highly emotive.
- To prepare written summaries of treatment and/or assessment as requested.
- To produce written reports for inter-disciplinary team meetings and for reviews.
- To participate in inter-disciplinary meetings associated with the delivery and development of services for the brain injured service user.
- To work with the Managers in the timing and delivery of assessment and therapy for service users.
- To assist where appropriate in staff training programmes.

- To maintain patient confidentiality within respective clinical teams.
- To ensure that all duties are carried out to the highest standard, and in accordance with current quality initiatives.
- To comply with the range of professional guidelines produced by the British Psychological Society and the Health and Care Professions Council.
- To maintain appropriate written records in case notes.
- To plan and prioritise own workload.
- To comply with all staff requirements such as undertaking statutory training.
- To develop within the post, whilst recognising the limits of one's skills and experience.
- To undertake training and study as necessary for the performance of these duties.
- To receive regular professional and clinical supervision of all work from the Clinical Psychologists in accordance with Professional Practice Guidelines set out by the British Psychological Society.
- To be responsible for maintaining stocks of neuropsychological test materials / re-ordering test materials and resources as necessary.
- To comply with Group organisational standards, policies and procedures.
- To report any defects, damage, theft, breakages or hazards.
- To respect the confidentiality and individuality of service users.
- To provide administrative support for others in the department.
- To carry out other duties as will, from time to time, be directed.

**Person Specification**  
**Assistant Psychologist – Band 4**

<b>Education, Training and Qualifications</b>	<b>Essential</b>	<b>Desirable</b>	<b>How assessed</b>
Upper second class honours degree or higher in psychology	X		Evidence of examination results
Further postgraduate training in relevant areas of clinical psychology		X	Evidence of examination results
<b>Experience</b>	<b>Essential</b>	<b>Desirable</b>	<b>How assessed</b>
Experience of working in a health or social care setting	X		Application form Interview References
Previous experience working as an assistant psychologist		X	Application form Interview References
Previous experience working in a neuro-rehabilitation setting		X	Application form Interview References
<b>Knowledge and Skills</b>	<b>Essential</b>	<b>Desirable</b>	<b>How assessed</b>
An understanding of the needs and difficulties of people with brain injuries and other neurological disorders.	X		Application form Interview References
High level communication (written and verbal) including an ability to communicate and work in settings in which the atmosphere may be highly emotive.	X		Application form Interview References
Ability to communicate clearly, sensitively and empathically with staff members, service users, families and other parties.	X		Application form Interview References
An understanding of psychology applied to healthcare.	X		Application form Interview References
Ability to conduct and review literature searches.	X		Application form Interview References
Good knowledge of IT (Microsoft Office)	X		Application form Interview References
Knowledge of neuropsychological assessments.		X	Application form Interview References
Further training in clinical psychology interventions.		X	Application form Interview References

Personal Qualities	Essential	Desirable	How assessed
Ability to demonstrate initiative.	X		Application form Interview References
Excellent organisational skills.	X		Application form Interview References
Ability to prioritise own workload.	X		Application form Interview References
Professional attitude to own performance including interaction with service users and other professionals.	X		Application form Interview References
Ability to work independently, reliably and consistently with work agreed and managed at regular intervals.	X		Application form Interview References
Ability to accept and use supervision appropriately and effectively.	X		Application form Interview References
A desire to pursue a career in clinical psychology		X	Application form Interview References